IP 申請單 Campus IP Address Application Form

ISPI-D-046，機密等級 Level of confidentiality：2限閱， 版　　本 Version：3.0

紀錄編號 / NO.　　填表日期 / Date

第一部分-一般申請：申請主機/設備在校園網路中使用本校 IP 位址(Private IP)			
*單位 / 研究室		分機	
*申請人 / 資通訊安全管理人員			
*申請人的亞洲網路帳號 *Asia Network ID；ANID	@asia.edu.tw		

亞洲大學基於資通訊安全與個人資料保護管理之目的，並遵循「個人資料保護法」、「資通安全管理法」、「臺灣學術網路管理規範」辦理，蒐集單位、姓名、電話及電子郵件等個人資料，以在本校地區內，作為資通安全管理紀錄之用。您得以行使請求查閱、補充、更正；請求停止蒐集、處理、利用；請求刪除個人資料等權利。

	1	2	3
*使用地點 / 教室編號			
目前獲得 IP 位址 為了確認網路區域			
*網路卡實體位址(MAC) 格式 (00-00-00-00-00-00)			
*設備類型 (請擇一)	☐電腦、工作站 ☐物聯網 (IOT)設備	☐電腦、工作站 ☐物聯網 (IOT)設備	☐電腦、工作站 ☐物聯網 (IOT)設備
*設備廠牌	☐已確認設備非中國品牌	☐已確認設備非中國品牌	☐已確認設備非中國品牌
*設備型號	☐設備已進行安全管制	☐設備已進行安全管制	☐設備已進行安全管制
使用/管理人員	☐同申請人	☐同申請人	☐同申請人
其它備註			

1.資通訊設備：含電腦及物聯網設備
-一般電腦、筆記型電腦、校內用伺服器。(當前使用的電腦，連線目標地點的有線網路，可線上申請。)
-物聯網 (IOT)設備。 (網路儲存設備<NAS>、網路印表機複合事務機、監視攝影機、保全門禁...等。)
IOT 設備應施行帳號密碼管制，必要時請使用白名單。
2.其他需求請先致電諮詢以安排確認您的網路環境。
3.若委託外部廠商(使用及管理人員為委外廠商)時，請務必確認已簽訂符合資安要求之合約。
4.由於資訊安全相關法規要求，各單位(含研究實驗室)須置有一人負責該單位之 IP 審核及管理，本申請僅提供教職員使用，學生請聯絡各自研究實驗室的資通訊安全管理人員。教師研究室，資通訊安全管理人員即為教師本人。
5.申請使用網路之設備，請確認為非中國品牌設備
6.一般申請 IP 列印本頁即可，線上申請網址 https://nsp.asia.edu.tw

申請人	權責主管	資訊發展處聯合服務櫃檯	網路維運組業務承辦

*教師研究室權責主管為教師本人

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ISPI-D-046，機密等級 Level of confidentiality：2限閱， 版　　本 Version：3.0

紀錄編號 / NO.　　填表日期 / Date

Part 1 - General application : Apply for the host / Device to use Private IP on campus network			
*Unit / research Lab		Ext.	
*Applicant / The region's ICT security administrator			
*The applicant's Asia Network ID；ANID		@asia.edu.tw	

To maintain information and communications security and protect personal data, Asia University collects personal data such as organization, name, telephone number, and email address in accordance with its national laws and regulations for internal information and communications security management records. You have the right to request access to, supplementation of, or correction of your personal data; the right to request the cessation of collection, processing, and use of your personal data; and the right to request the deletion of your personal data.

	1	2	3
*Location / Room NO.			
Current IP Address To confirm the network area			
*Network Card Physical Address(MAC) Format (00-00-00-00-00-00)			
*Device Type (Please choose one.)	☐ Computer, Workstation ☐ IoT Device	☐ Computer, Workstation ☐ IoT Device	☐ Computer, Workstation ☐ IoT Device
*Device Brand	☐Confirmed that the device is not a China brand.	☐Confirmed that the device is not a China brand.	☐Confirmed that the device is not a China brand.
*Device Model	☐Confirmed that the Device is under safety control.	☐Confirmed that the Device is under safety control.	☐Confirmed that the Device is under safety control.
User/Administrator	☐ Same as the applicant	☐ Same as the applicant	☐ Same as the applicant
Other notes			

1.ICT Equipment: Including computers and IoT devices

- Desktop PCs, laptops, and on-campus servers.
  (The computer you are currently using is connected to the wired network of the target location.You can apply online..)
- Internet of Things (IoT) Device. (NAS, network printer, camera, security access control...etc.)

2.For other needs, please call us first to arrange and confirm your network environment.

3.If you entrust an external vendor, please make sure that a contract that meets cybersecurity requirements has been signed.

4.Due to information security regulations, Each unit (including research labs) must designate one person to be responsible for the unit's equipment and network management. This application is for staff use only. Students should contact the administrators of their respective research labs.

5.Please confirm that the device is not a China brand.

6.Generally, you can print this page to apply for an IP address. The online application website is https://nsp.asia.edu.tw.

Applicant	Unit Director	OICT Service Counter	Network Administrator

*The Unit Director of the teacher's research office is the teacher himself

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ISPI-D-046，機密等級 Level of confidentiality：2限閱， 版　　本 Version：3.0

紀錄編號 / NO.　　填表日期 / Date

第二部分-申請伺服器使用本校 Public IP			
*單位 / 研究室		分機	
*申請人 / 資通訊安全管理人員			
*申請人的亞洲網路帳號 *Asia Network ID；ANID	@asia.edu.tw		

亞洲大學基於資通訊安全與個人資料保護管理之目的，並遵循「個人資料保護法」、「資通安全管理法」、「臺灣學術網路管理規範」辦理，蒐集單位、姓名、電話及電子郵件等個人資料，以在本校地區內，作為資通安全管理紀錄之用。您得以行使請求查閱、補充、更正；請求停止蒐集、處理、利用；請求刪除個人資料等權利。

伺服器名稱	
*伺服器用途 (研究/計畫/服務完整名稱)	
服務終止日期	□至本學年度止 (7月31日)　□至本年度止　(12月31日) □依計畫/合約日期辦理 (請檢附合約副本)
*伺服器設置地點	
*伺服器管理人員	□同申請人
伺服器管理員代理人	
目前獲得 IP 位址	(為了確認網路區域，並刪除重複的 Prvate IP 綁定)
*網路卡實體位址(MAC) 格式 (00-00-00-00-00-00)	
*伺服器作業系統與版本	Ex. MS Windows Server 2019 STD 64bit

1. 本校配合教育部政策實施伺服器向上集中措施，非必要請勿自行建置網站服務，靜態網站請申請本校網頁空間，動態網站請申請本校虛擬主機。本校機房不提供主機硬體代管服務。
2. 依「亞洲大學校園網路使用辦法」第八條辦理，提供書面申請措施，Public IP 將僅提供予
   (1) 對網際網路進行服務之主機。如、WEB SERVER。
   (2) 跨網合作專案主機。如、與中國醫藥大學合作之計畫...等，需指定 Public IP 進行對接之系統。
   (3) 其它符合安全防護要求的伺服器。
3. 伺服器申請 Public IP，應評估所提供服務系統安全等級，檢附「資通系統安全等級評估表」。
4. 伺服器申請 Public IP，請評估對網際網路的開放服務埠，可一併檢附「校園網路特殊需求開放申請單」。
5. 由於資訊安全相關法規要求，各伺服器應設置管理人員，負責管理及通報資通訊安全相關事務。
6. 委外伺服器，請務必確認委外合約內是否加入資通訊安全及個資保護相關協議。計畫或委外維護，請提供在有效期內，具資安個資條款的採購/維護合約副本 (電子檔可)。
7. Public IP 直接暴露於網際網路上，將會受到全世界的連線，伺服器安全防護應符合相關法規、辦法要求，經通報有資通訊安全風險時，依法將暫停其對外服務，情節重大者將依本校使用辦法回收 PUBLIC IP。
8. 配合資通安全相關法規辦理，本校上層機關與本校將不定時進行各項資通安全管理措施及稽查作業，伺服器經通報有弱點風險，管理人員應配合進行弱點修補作業。管理人須協助本校進行來自上層機關所要求之回報統計資料的收集。
9. 伺服器作業系統版本，若為官方網站已公告 END OF LIFE 之產品版本，並且已有資通安全弱點存在，請提供「必須使用該版本才可運作之服務」說明及「安全防護措施」(如連線白名單等安全措施)。

申請單位		資訊發展處		
申請人	權責主管	資訊發展處聯合服務櫃檯	網路維運組業務承辦	網路維運組主管

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ISPI-D-046，機密等級 Level of confidentiality：2限閱， 版　　本 Version：3.0

紀錄編號 / NO.　　填表日期 / Date

Part 2 - Apply for the server to use Public IP on the Internet			
*Unit / research Lab		Ext.	
*Applicant / The region's ICT security administrator			
*The applicant's Asia Network ID；ANID	@asia.edu.tw		

To maintain information and communications security and protect personal data, Asia University collects personal data such as organization, name, telephone number, and email address in accordance with its national laws and regulations for internal information and communications security management records. You have the right to request access to, supplementation of, or correction of your personal data; the right to request the cessation of collection, processing, and use of your personal data; and the right to request the deletion of your personal data.

Server Hostname	
*Server purpose (Full name of research/project/service)	
End date of service	☐Until the end of this academic year (July 31st)　☐Until the current year (December 31) ☐Execute according to the effective date of the project/contract (Please attach a copy of the contract.)
*Server location	
*Server Administrator	☐ Same as the applicant
Administrator agent	
Current IP Address To confirm the network area	
*Network Card Physical Address(MAC)	Format (00-00-00-00-00-00)
The operating system and version used by the server	Ex. MS Windows Server 2019 STD 64bit

1. In accordance with the Ministry of Education's policy, we implemented measures to centralize servers. Please do not create your own website for external use within the research lab. Static websites can apply for web hosting provided by the university. Dynamic websites can apply for virtual hosting provided by the university.
2. In accordance with Article 8 of the "Asia University Campus Network Usage Regulations," a written application is required. The Public IP will only be provided to:
   (1) Hosts providing services to the Internet, such as web servers.
   (2) Hosts for cross-network collaborative projects, requiring a designated Public IP for connection.
   (3) Other servers that meet security protection requirements.
3. When applying for a public IP address for a server, the security level of the services provided should be assessed, and a "System Security Level Assessment Form" should be attached.
4. Same as above, please assess the open service ports to the internet. A "The Application of the campus network service " can be attached.
5. Due to information security regulations, each server should have designated administrators responsible for managing and reporting information and communication security (ICT) related matters.
6. For outsourced servers, please ensure that the outsourcing contract includes agreements related to ICT security and personal data protection. For planned or outsourced maintenance, please provide a copy of the purchase/maintenance contract (electronic version acceptable) with valid cybersecurity and personal information protection terms.
7. Public IP addresses are directly exposed on the Internet and will be connected worldwide. Your server security protection should comply with relevant laws and regulations. If a data communication security risk is reported, its external services will be suspended in accordance with the law. In serious cases, the public IP address will be reclaimed in accordance with the school's usage regulations.
8. In accordance with relevant regulations on information and communication security, the higher authorities and we will conduct various information and communication security management measures and inspections from time to time. When a server is reported to have vulnerabilities, the management personnel should cooperate in the vulnerability repair work. The administrator must assist in collecting statistical data requested by higher authorities.
9. Server operating system version: If it is a product version for which the official website has announced END OF LIFE and there are existing ICT security vulnerabilities, please provide a description of "services that require this version to operate" and "security protection measures" (such as connection whitelists and other security measures).

Unit		Office of Information and Communication Technology		
Applicant	Unit Director	OICT Service Counter	Network Administrator	Section Chief

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ISPI-D-046，機密等級 Level of confidentiality：2限閱， 版　　本 Version：3.0

紀錄編號 / NO.　　填表日期 / Date

第三部分-申請亞洲大學網域名稱 asia.edu.tw			
*單位 / 研究室		分機	
*申請人 / 資通訊安全管理人員			
*申請人的亞洲網路帳號 *Asia Network ID；ANID	@asia.edu.tw		

亞洲大學基於資通訊安全與個人資料保護管理之目的，並遵循「個人資料保護法」、「資通安全管理法」、「臺灣學術網路管理規範」辦理，蒐集單位、姓名、電話及電子郵件等個人資料，以在本校地區內，作為資通安全管理紀錄之用。您得以行使請求查閱、補充、更正；請求停止蒐集、處理、利用；請求刪除個人資料等權利。

*用途 (研究/計畫/服務完整名稱)		
申請條件	□1.本校各一、二級單位及院系所官方網站。 □2.各院或一級單位下經校務會議通過之研究中心、學位學程等單位官方網站。 □3.本校主辦或協辦之國際會議/期刊等官方網站。 □4.政府單位核准之本校跨院、跨校之研究中心或專案計畫網站。 □5.具全校服務性質之主機。 □6.已以專案公文書呈鈞長審核同意之申請。(最低需求)	
服務終止日期	□至本學年度止 (7月31日)　□至本年度止 (12月31日) □依計畫/合約日期辦理 (請檢附計畫/合約副本)	
*網域名稱		.asia.edu.tw
*伺服器 IP		
*伺服器設置地點		
*伺服器管理人員		
伺服器管理員代理人		

依「亞洲大學校園網路使用辦法」第四十六條、第四十七條辦理。

1. 符合申請亞洲大學網域名稱 .asia.edu.tw 條件者，得申請本校頂層網域名稱。
2. 網域名稱命名原則，以各系所單位之英文名稱縮寫為原則，如有特殊情形，如縮寫後名稱不雅，則不在此限。
3. 申請網域名稱對應，應提供對應之伺服器 IP 位址，若伺服器主機或網站空間為自行建置及管理者，請提供符合本校資訊安全管控要求之證明。
   (1) 網站系統應進行資通系統安全等級評估，於申請時檢附「資通系統安全等級評估表」。
   (2) 建置於校外伺服器或非安全性雲端空間網站，每年應提供伺服器系統弱點掃描報告。
   (3) 承上，當網站為互動式網站(非靜態網頁)時，每年應提供網站應用程式弱點掃描報告。
4. 委外伺服器，請務必確認委外合約內是否加入資通訊安全及個資保護相關協議。計畫或委外維護，請提供在有效期內，具資安個資條款的採購/維護合約副本 (電子檔可)。
5. 若因資訊安全事件或網路攻擊之影響，資訊發展處有權依實際情況暫停或停止該網域名稱使用，情節重大者將依本校使用辦法回收網域名稱。
6. 配合資通安全相關法規辦理，本校上層機關與本校將不定時進行各項資通安全管理措施及稽查作業，伺服器經通報有弱點風險，管理人員應配合進行弱點修補作業。管理人須協助本校進行來自上層機關所要求之回報統計資料的收集。

申請單位		資訊發展處		
申請人	權責主管	資訊發展處聯合服務櫃檯	網路維運組業務承辦	網路維運組主管

IP 申請單 Campus IP Address Application Form

ISPI-D-046，機密等級 Level of confidentiality：2限閱， 版　　本 Version：3.0

紀錄編號 / NO.　　填表日期 / Date

Part 3 –Apply for the Asia University Domain Name: asia.edu.tw			
*Unit / research Lab		Ext.	
*Applicant / The region's ICT security administrator			
*The applicant's Asia Network ID；ANID		@asia.edu.tw	

To maintain information and communications security and protect personal data, Asia University collects personal data such as organization, name, telephone number, and email address in accordance with its national laws and regulations for internal information and communications security management records. You have the right to request access to, supplementation of, or correction of your personal data; the right to request the cessation of collection, processing, and use of your personal data; and the right to request the deletion of your personal data.

* purpose (research/project/service)		
*Application requirements	☐1.Official websites of all 1st- and 2nd-level units and departments within the Asia university. ☐2.Official websites of research centers, degree programs, and other units under each college or primary unit, approved by the Asia university administration meeting. ☐3.Official websites of international conferences/journals hosted or co-hosted by Asia University. ☐4.Websites for cross-university research centers or projects approved by government authorities. ☐5.A website providing services to the entire university. ☐6.Projects that have been officially approved. (Minimum requirement)	
End date of service	☐Until the end of this academic year (July 31st)　☐Until the current year (December 31) ☐Execute according to the effective date of the project/contract (Please attach a copy of the contract.)	
*Domain Name		.asia.edu.tw
*Server IP		
*Server location		
*Server Administrator		
Administrator agent		

In accordance with Article 46 and 47 of the "Asia University Campus Network Usage Regulations,".

1. Those who meet the requirements for applying for the Asia University domain name .asia.edu.tw are eligible to apply for the university's top-level domain name.
2. The naming principle for domain names is to use the abbreviation of the English name of each department or unit. However, this rule does not apply in special circumstances, such as when the abbreviation is inappropriate.
3. When applying for a domain name, you should provide the corresponding server IP address. If the server host or website space is self-built and managed, please provide proof that it complies with information security control requirements.
   (1) The website system should undergo a cybersecurity level assessment, and the "System Security Level Assessment Form" should be attached with the application.
   (2) Websites hosted on off-campus servers or insecure cloud spaces should provide an annual server system vulnerability scan report.
   (3) Continuing from the above, when the website is an interactive website (non-static webpage), an annual web application vulnerability scan report should be provided.
4. For outsourced servers, please ensure that the outsourcing contract includes agreements related to ICT security and personal data protection. For planned or outsourced maintenance, please provide a copy of the purchase/maintenance contract (electronic version acceptable) with valid cybersecurity and personal information protection terms.
5. In the event of an information security incident or cyberattack, we reserve the right to suspend or terminate the use of the domain name as appropriate. In serious cases, the domain name will be revoked in accordance with regulations.
6. In accordance with relevant regulations on information and communication security, the higher authorities and we will conduct various information and communication security management measures and inspections from time to time. When a server is reported to have vulnerabilities, the management personnel should cooperate in the vulnerability repair work. The administrator must assist in collecting statistical data requested by higher authorities.

Unit		Office of Information and Communication Technology		
Applicant	Unit Director	OICT Service Counter	Network Administrator	Section Chief

填寫說明：(不需列印)

1　本申請單分為三部分，依「亞洲大學校園網路使用辦法」辦理書面申請措施，申請時只要列印符合的部分即可。

(1)　第一部分-一般申請：申請主機/設備在校園網路中使用本校 IP 位址(Private IP)

(2)　第二部分-申請伺服器使用本校 Public IP

(3)　第三部分-申請亞洲大學網域名稱 asia.edu.tw

2　使用亞洲大學校園網路，網路使用者必須遵守「資通安全管理法」、「個人資料保護法」、「臺灣學術網路管理規範」、「亞洲大學校園網路使用辦法」等，資通訊安全及個資保護相關法令規章政策。

3　配合資通安全相關法規辦理，本校上層機關與本校將不定時進行各項資通安全管理措施及稽查作業，伺服器經通報有弱點風險，管理人員應配合進行弱點修補作業。管理人須協助本校進行來自上層機關所要求之回報統計資料的收集。

4　本校網路區段以教室(空間)用途進行區隔，請務必填寫「使用地點、目前獲得的 IP」。

5　申請使用網路之設備，請確認為非中國品牌設備。

本校配合教育部政策禁止新購及管制既有大陸品牌網通設備。如 TP Link、小米、華為、大華、大疆...等。

6　第一部分-一般申請：申請主機/設備在校園網路中使用本校 IP 位址(Private IP)

(1)　由於資訊安全相關法規要求，各單位(含研究實驗室)須置有一人負責該單位之 IP 審核及管理，本申請僅提供教職員使用，學生請聯絡各自研究實驗室的資通訊安全管理人員。教師研究室，資通訊安全管理人員即為教師本人。

(2)　一般資通訊設備申請，提供固定的 Private IP：含電腦及物聯網設備

A.　一般電腦、筆記型電腦、校內用伺服器：
提供目標地點使用有線網路的電腦申請，可線上申請。

B.　物聯網 (IOT)設備：配合資訊安全措施個設備應行管制。
網路儲存設備<NAS>、網路印表機複合事務機、監視攝影機、保全門禁...等。

I.　IOT 設備應施行帳號密碼管制，必要時請使用白名單。

II.　Iot 設備應標註品牌、型號、管理人員及維護廠商。

III.　設備管理者應禁止使用預設密碼，並具適當管控措施。

IV.　設備相關連線作業應有適當存取政策。
如、應使用帳號密碼方式進行連線作業，事務機掃描檔案傳檔至電腦中，電腦端服務應用應設置帳號及密碼。

V.　為維持網路穩定，Iot 設備設置時，務必規劃建置獨立網路線路及架構，切勿佔用既有教學、研究及行政用網路線路及插座。

(3)　若委託外部廠商設置或管理資通訊設備(使用及管理人員為委外廠商)時，請務必確認已簽訂符合資安要求之合約。

(4)　具瀏覽器之設備，請多利用「校園網路管理系統」進行線上申請，提供固定的 Private IP。
(僅限校內使用，線上註冊只需要花費十分鐘)。
校園網路管理系統 http://nsp.asia.edu.tw/
(目前獲得 IP 可在系統平台的首頁看到)

7　第二部分-申請伺服器使用本校 Public IP

(1)　本校配合教育部政策實施伺服器向上集中措施，非必要請勿自行建置網站服務。有對外網站服務需求時，靜態網站請申請本校網頁空間，動態網站請申請本校虛擬主機。本校機房不提供主機硬體代管服務。

(2) 依「亞洲大學校園網路使用辦法」第八條辦理，提供書面申請措施，Public IP 將僅提供予
A. 對網際網路進行服務之主機。如、WEB SERVER。
B. 跨網合作專案主機。如、與中國醫藥大學合作之計畫...等，需指定 Public IP 進行對接之系統。
C. 其它符合安全防護要求的伺服器。

(3) 伺服器申請 Public IP，應評估所提供服務系統安全等級，檢附「資通系統安全等級評估表」。

(4) 伺服器申請 Public IP，請評估對網際網路的開放服務埠，可一併檢附「校園網路特殊需求開放申請單」。

(5) 由於資訊安全相關法規要求，各伺服器應設置管理人員，負責管理及通報資通訊安全相關事務。

(6) 委外伺服器，請務必確認委外合約內是否加入資通訊安全及個資保護相關協議。計畫或委外維護，請提供在有效期內，具資安個資條款的採購/維護合約副本 (電子檔可)。

(7) Public IP 直接暴露於網際網路上，將會受到全世界的連線，伺服器安全防護應符合相關法規、辦法要求，經通報有資通訊安全風險時，依法將暫停其對外服務，情節重大者將依本校使用辦法回收 PUBLIC IP。

(8) 伺服器作業系統版本，若為官方網站已公告 END OF LIFE 之產品版本，並且已有資通安全弱點存在，請提供「必須使用該版本才可運作之服務」說明及「安全防護措施」(如連線白名單等安全措施)。

8 第三部分-申請亞洲大學網域名稱 asia.edu.tw

(1) 依「亞洲大學校園網路使用辦法」第四十六條、第四十七條辦理。

(2) 符合申請亞洲大學網域名稱 .asia.edu.tw 條件者，得申請本校頂層網域名稱。
A. 本校各一、二級單位及院系所官方網站。
B. 各院或一級單位下經校務會議通過之研究中心、學位學程等單位官方網站。
C. 本校主辦或協辦之國際會議/期刊等官方網站。
D. 政府單位核准之本校跨院、跨校之研究中心或專案計畫網站。
E. 具全校服務性質之主機。
F. 已以專案公文書呈鈞長審核同意之申請。

(3) 網域名稱命名原則，以各系所單位之英文名稱縮寫為原則，如有特殊情形，如縮寫後名稱不雅，則不在此限。

(4) 申請網域名稱對應，應提供對應之伺服器 IP 位址，若伺服器主機或網站空間為自行建置及管理者，請提供符合本校資訊安全管控要求之證明。

(5) 網站系統應進行資通系統安全等級評估，於申請時檢附「資通系統安全等級評估表」。

(6) 建置於校外伺服器或非安全性雲端空間網站，每年應提供伺服器系統弱點掃描報告。

(7) 承上，當網站為互動式網站(非靜態網頁)時，每年應提供網站應用程式弱點掃描報告。

(8) 委外伺服器，請務必確認委外合約內是否加入資通訊安全及個資保護相關協議。計畫或委外維護，請提供在有效期內，具資安個資條款的採購/維護合約副本 (電子檔可)。

(9) 若因資訊安全事件或網路攻擊之影響，資訊發展處有權依實際情況暫停或停止該網

域名稱使用，情節重大者將依本校使用辦法回收網域名稱。

9 **其它說明：**

(1) 本校不提供由校外直接遠端連線操作，人員可使用下列方式連線

A. 本校教職員生：

可透過 VPN 方式連線目標設備，帳密為 Asia Network ID (ANID)。

亞洲大學 VPN 使用教學 2025年.11月版

亞洲大學 VPN 設定網址 https://asiavpn.twaren.net

B. 外部廠商：

I. 一般校內設備：

由本校使用管理單位，提出「校外人員 VPN 帳號申請單」申請連線帳號，廠商可在校外以 VPN 方式連線。

II. 資訊機房設備/虛擬主機，由設備的管理單位或資通訊系統管理員，提供「遠端操作與維護平台帳號」及「防火牆管制開放」申請，詳細連線方式，請參考帳號核定後寄出的教學說明。

(2) 登錄註冊過的設備，網路介面設定為自動取得 IP，在相同網路區段會取得固定的 IP，重複註冊會導致無法正常取得 IP。

(3) 連續無對校外流量達180日，校園網路管理系統將自動刪除 IP 註冊資料，重新申請無法申請到相同 IP。

(4) 校園無線網路配合 TANet 無線網路漫遊認證設置，提供各用戶端設備認證時隨機分配 IP 方式使用網路，不需申請註冊，亦不提供設備固定 IP，在使用有線網路時務必關閉您的無線網路介面。

(5) 資料填寫完畢後請送交資訊發展處聯合服務櫃台(I200)收件，資料填寫有任何問題請聯絡校內分機3515。

(6) 本表單收件後會在一個工作日內完成您的申請程序(以服務櫃檯蓋壓之收件日期章為準)，申請人可自行於網路管理系統查詢相關資訊。

Instructions for filling out the form: (No need to print)

1 The application form consists of three parts. The written application procedure is in accordance with the "Asia University Campus Network Usage Regulations". Only the parts that meet the requirements need to be printed when applying.
   (1) Part 1 - General application : Apply for the host / Device to use Private IP on campus network.
   (2) Part 2 - Apply for the server to use Public IP on the Internet
   (3) Part 3 –Apply for the Asia University Domain Name: asia.edu.tw

2 When using the campus network, network users must comply with relevant laws, regulations and policies concerning information and communication security and personal data protection.

3 In accordance with relevant regulations on information and communication security, the higher authorities and we will conduct various information and communication security management measures and inspections from time to time. When a server is reported to have vulnerabilities, the management personnel should cooperate in the vulnerability repair work. The administrator must assist in collecting statistical data requested by higher authorities.

4 The campus network areas are divided by space and function. Please be sure to fill in "Location of use and current IP address".

5 Please confirm that the device is not a China brand. In accordance with the Ministry of Education's policy, the purchase and use of China brand network device are prohibited on campus networks. Such as TP-Link, Xiaomi, Huawei, Dahua, DJI, etc.

6 Part 1 - General application : Apply for the host / Device to use Private IP on campus network.
   (1) Due to information security regulations, Each unit (including research labs) must designate one person to be responsible for the unit's equipment and network management. This application is for staff use only. Students should contact the administrators of their respective research labs.
   (2) For general ICT devices that require IP addresses, we provide fixed Private IP addresses: including computers and IoT devices.
      A. Computers, Laptops, On-Campus Servers: Provide IP addresses for computers using wired networks at the target location; applications can be submitted online.
      B. Internet of Things (IoT) devices: Network storage devices (NAS), network printers/multifunction printers, surveillance cameras, security access control systems, etc.
         I. IoT devices should be subject to access control.
         II. For IoT devices, the brand, model, management personnel, and maintenance manufacturer should be filled in.
         III. Device administrators should prohibit the use of default passwords and implement appropriate control measures.
         IV. Appropriate access policies should be in place for equipment-related wiring operations.
         For example, when scanning files and transferring them to a computer, the computer-side service applications should have account and password settings.
         V. When setting up IoT devices, be sure to plan and build an independent network line and architecture, and do not occupy existing teaching, research and administrative network lines and sockets.

7 Part 2 - Apply for the server to use Public IP on the Internet
   (1) In accordance with the Ministry of Education's policy, we implemented measures to centralize servers.
   Please do not create your own website for external use within the research lab. Static websites can apply for web hosting provided by the university. Dynamic websites can apply for virtual hosting provided by the university.。
   (2) In accordance with Article 8 of the "Asia University Campus Network Usage Regulations," a written application is required. The Public IP will only be provided to:
      A. Hosts providing services to the Internet, such as web servers.

B. Hosts for cross-network collaborative projects, requiring a designated Public IP for connection.
C. Other servers that meet security protection requirements.

(3) When applying for a public IP address for a server, the security level of the services provided should be assessed, and a form "System Security Level Assessment Form" should be attached.

(4) Same as above, please assess the open service ports to the internet. A from "The Application of the campus network service " can be attached.

(5) Due to information security regulations, each server should have designated administrators responsible for managing and reporting information and communication security (ICT) related matters.

(6) For outsourced servers, please ensure that the outsourcing contract includes agreements related to ICT security and personal data protection. For planned or outsourced maintenance, please provide a copy of the purchase/maintenance contract (electronic version acceptable) with valid cybersecurity and personal information protection terms.

(7) Public IP addresses are directly exposed on the Internet and will be connected worldwide. Your server security protection should comply with relevant laws and regulations. If a data communication security risk is reported, its external services will be suspended in accordance with the law. In serious cases, the public IP address will be reclaimed in accordance with the school's usage regulations.

(8) Server operating system version: If it is a product version for which the official website has announced END OF LIFE and there are existing ICT security vulnerabilities, please provide a description of "services that require this version to operate" and "security protection measures" (such as connection whitelists and other security measures).

8 Part 3 –Apply for the Asia University Domain Name: asia.edu.tw

(1) In accordance with Article 46 and 47 of the "Asia University Campus Network Usage Regulations,".

(2) Those who meet the requirements for applying for the Asia University domain name .asia.edu.tw are eligible to apply for the university's top-level domain name.
A. Official websites of all 1st- and 2nd-level units and departments within the Asia university.
B. Official websites of research centers, degree programs, and other units under each college or primary unit, approved by the Asia university administration meeting.
C. Official websites of international conferences/journals hosted or co-hosted by Asia University.
D. Websites for cross-university research centers or projects approved by government authorities.
E. A website providing services to the entire university.
F. Projects that have been officially approved. (Minimum requirement)

(3) The naming principle for domain names is to use the abbreviation of the English name of each department or unit. However, this rule does not apply in special circumstances, such as when the abbreviation is inappropriate.

(4) When applying for a domain name, you should provide the corresponding server IP address. If the server host or website space is self-built and managed, please provide proof that it complies with information security control requirements.

(5) The website system should undergo a cybersecurity level assessment, and the "System Security Level Assessment Form" should be attached with the application.

(6) Websites hosted on off-campus servers or insecure cloud spaces should provide an annual server system vulnerability scan report.

(7) Continuing from the above, when the website is an interactive website (non-static webpage), an annual web application vulnerability scan report should be provided.

(8) For outsourced servers, please ensure that the outsourcing contract includes agreements related to ICT security and personal data protection. For planned or outsourced maintenance, please provide a copy of the purchase/maintenance contract (electronic version acceptable) with valid cybersecurity and personal information protection terms.

(9) In the event of an information security incident or cyberattack, we reserve the right to suspend or terminate the use of the domain name as appropriate. In serious cases, the domain name will be revoked in accordance with regulations.

9 Other Notes

(1) Asia University has blocked remote operations from external connections. Users off-campus can connect using the following methods.

A. Faculty, staff, and students of Asia university:

I. It can connect to the target device via SSL-VPN, with the username and password being the Asia Network ID (ANID).
Tutorial on Using SSL-VPN at Asia university (2025.11 Edition)
Asia University SSL-VPN connection setup URL: https://asiavpn.twaren.net

B. External Maintenance Vendors:

I. General On-Campus Equipment: Administrators of the departments using the equipment should submit a from "Persons outside the campus for VPN account" to apply for a connection account, which can be used to connect from off-campus via SSL-VPN.

II. For Server Room equipment or virtual hosting, the equipment management department or ICT system administrator needs to submit an application for "Connection application for remote operation and maintenance platform" and "The Application of the Server Room Firewall Policy". For detailed connection methods, please refer to the instruction manual sent after account approval.

(2) Registered devices have their network interface set to automatically obtain an IP address (DHCP). They will obtain a fixed IP address within the same network segment. Duplicate registration with the same interface will result in the inability to obtain an IP address correctly.

(3) If there is no traffic to external networks for 180 consecutive days, the campus network management system will automatically delete the IP registration information, and you will not be able to apply for the same IP again.

(4) The campus wireless network is configured in conjunction with TANet wireless network roaming authentication. It uses a login verification mechanism, does not require device registration, and does not provide a fixed IP address. Be sure to turn off your wireless network interface when using a wired network.

(5) After completing the form, please submit it to the OICT service counter (I200). The network section administrator will complete your application process within one business day.